February 3, 2014

Dear Parents and Guardians:

This letter is being sent to remind you that your child, along with other students in public high schools throughout the state, will participate in the upcoming administration of the California High School Exit Examination (CAHSEE). Our school will administer the exam to your child on Tuesday, March 18th and Wednesday, March 19th, 2014. The examination will take place here at Hamilton and the exam will start at 8:15 - immediately after your child has checked in to their period 3 class for attendance, they should check in to their testing room. It is important that your child checks the CAHSEE list the week before the exam (located in the main hallway) to find out their testing room. It is extremely important that they arrive to school and their testing room on time.

The CAHSEE is mandated by State law and its primary purpose is to ensure that students who graduate from high school can demonstrate grade-level competency in the state’s academic content standards for reading, writing, and mathematics. Your child must satisfy the CAHSEE requirement, as well as meet all other state and local requirements, to earn a high school diploma.

The CAHSEE consists of two parts: (1) English-language arts, which includes reading and writing, and (2) mathematics. All questions on the exam are aligned to California content standards adopted by the State Board of Education. Content standards describe what students should know and be able to do at each grade level from kindergarten through grade twelve.

Our school will receive individual student results 8-9 weeks after the exam is given. Your child’s results will be sent to your home as soon as they are available. Students who do not pass one or both parts of the CAHSEE during this administration will have additional opportunities to retake the parts(s) not yet passed. **Grade 12 students taking the test in May 2014 will not receive the results back in time for May/June graduation.**

All grade ten students, including English learners and students with disabilities, must take the CAHSEE during the spring semester. English learners must be permitted to take the CAHSEE with certain test variations if used regularly in the classroom. The CAHSEE regulations specify accommodations and modifications that students with disabilities must be permitted to use if specified in the student’s individualized education program (IEP) or Section 504 Plan for use on the CAHSEE, standardized testing, or for use during classroom instruction and assessments.

For further information about the CAHSEE and your child’s participation, contact Ms. Warner, in room 100F or at 310-280-1459, before testing week. CAHSEE information also is available on the California Department of Education’s CAHSEE Web page at http://www.cde.ca.gov/ta/tg/hs/.

Sincerely,

[Signature]

Gary Garcia
Principal